

Council

Wednesday, 26th January, 2022, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

Supplementary Agenda

I am now able to enclose, for consideration at the above meeting of the Council, the following information:

5 Cabinet

The report from the meeting held on 19 January 2022 is now attached.

(Pages 3 - 6)

Gary Hall
Chief Executive

Electronic agendas sent to Members of the Council

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Agenda Item 5

Report of Cabinet

1. Any Cabinet recommendations on the reports that require a decision by full Council appear as separate items on the agenda.

General Report of the Cabinet - Meeting held on 19 January 2022

Nomination of Mayor-Elect and Deputy Mayor-Elect for 2022/23

2. Cabinet considered a report of the Director of Governance and Monitoring Officer asking Cabinet to nominate the Mayor-Elect and Deputy Mayor-Elect for 2022/23 (with a view to becoming Mayor in 2023/24) and to put forward a protocol for the selection of future Mayors based on length of service and political rotation to Full Council.
3. Cabinet recommended the following to Full Council:
 1. That Councillor David Howarth be nominated a Mayor-Elect for 2022-23.
 2. That Councillor Chris Lomax be nominated Deputy Mayor for 2022-23 with a view to becoming Mayor in 2023-24.
 3. That from 2024-25 the Mayor be nominated on the basis of length of service and being a member of the Conservative Group as outlined in this report.

2022/23 Fees and Charges

4. A report was presented by the Director of Finance and Section 151 officer setting out the current position around fees and charges and proposals for 2022/23.
5. Having reviewed those categories of fees and charges that have generally been increased by a given percentage, or through an inflationary uplift, (Table 3), it was not proposed to make any changes to the fees and charges at this time given the financial impact of the pandemic on many of our residents and businesses.
6. Cabinet agreed:
 1. To note the current levels of budgeted fees and charges and issues specific to these.
 2. To agree a freeze in fees and charges for the 22/23 financial year.
 3. To approve the full list of fees and charges for upload to the Council website.

Agenda Item 5

Birch Avenue Playground Refurbishment Budget

7. A report was presented by the Director of Customer and Digital regarding Birch Avenue Playground which was one of the borough's playground sites identified for improvement this financial year. A budget of £75,000 had been included in the approved capital programme however, as a result of public consultation feedback and an updated survey of the site's condition, a budget uplift of £70,000 was requested providing a total budget of £145,000.
8. Birch Avenue Playground was the 10th playground site identified for refurbishment under the current capital improvement programme. The sites refurbished up to now were generally last improved in the late 1990's and were not upgraded under the previous improvement programme requiring a complete re-build to bring them in line with contemporary standards and best practise. The scope of required works has generally required budgets of £175,000 - £225,000 per site.
9. Cabinet therefore agreed:
 1. That, subject to Council approving the changes to the capital programme, the changes to the refurbishment works detailed in the body of the report be approved.
 2. That a recommendation is made to Council to approve an increase of £70,000 in the capital programme in respect of this scheme.

Shared Customer Services and Revenues and Benefits Review

10. A report was presented by the Director of Customer and Digital outlining the background, approach and findings of the service review for Chorley and South Ribble Councils' Customer Services, Revenues and Benefits, and setting out recommendations for the service restructure and service development plan.
11. The decision will enable Customer Services and Revenues and Benefits service to develop into a shared service with a single operating model, as previously agreed by the both Councils.
12. Cabinet approved the following proposals:
 - a) the proposed shared Customer Services restructure including ERVS requests.
 - b) the development of the shared service as set out in the service development plan.
 - c) Principles for:
 - i. Flexible and multi-channel working
 - ii. Making best use of technology and automation
 - iii. Waste services

Agenda Item 5

Exclusion of press and public

13. It was resolved that the press and public be excluded for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

Shared Customer Services and Revenues and Benefits Review – Appendix

14. The appendix to the report Shared Customer Services and Revenues and Benefits Review, which contained exempt information by virtue of paragraph 1 of Part 1 to Schedule 12A of the Local Government Act 1972, was noted.

Extra Care (West Paddock) Project Update

15. A report was presented by the Director of Commercial advising members on the general progress on the Extra Care Scheme, seeking approval on the Stage 2 design development and providing an update on the cost estimate to deliver the scheme and the financial model.
16. The reasons for the decision were to ensure continued progress of the design development and that the associated corporate priorities will be delivered; to deliver a larger facility (72 bed scheme) which will contribute towards meeting the local authority extra care housing demand and generate a better return on investment; and that the Council's Corporate Strategy includes the ambition to deliver additional Council owned affordable housing within the borough to meet housing demand.
17. During the meeting, members discussed the impact of the scheme in terms of cost savings to the NHS / Social Care system. It was agreed that it would be useful to have a cost analysis provided.
18. Cabinet therefore agreed:
 1. To approve Stage 2 design;
 2. To approve the progression onto the next stage of the design development (Stage 3);
 3. To acknowledge that the cost estimate is currently £15,854,139 which exceeds the approved capital budget of £10 million;
 4. To note that the proposed funding intervention from Homes England and the additional Section 106 monies addresses the increased delivery costs to ensure that the additional Council contribution is kept to a minimum;
 5. To acknowledge that a further report will be submitted to Council in April 2022 to approve the budget;
 6. To acknowledge that the proposed stage works will be undertaken within the current approved budget.

Agenda Item 5

7. That a savings analysis (i.e. in terms of the effect on costs and resources for the NHS and Health and Social Care system) as a result of the scheme be provided to members.

Leyland Town Deal – Procurement Strategy

19. A report was presented by the Director of Commercial requesting approval for the Procurement Strategy for the construction phase of the Leyland Town Deal.
20. The report indicated that approving the Procurement Strategy now aligns with the pressing delivery programme involved for the town deal funding project (completion date of March 2026) alongside other reporting requirements.
21. Future milestones, as detailed in the report, included procuring a contractor for the demolition and site preparation works January 2022. Therefore, it was necessary to take the decision at this point to enable this project milestone delivery output.
22. Cabinet therefore agreed:
 1. To approve the Procurement Strategy for Leyland Town Deal that will be followed to appoint construction partners for delivery of the Town Deal scheme.
 2. To acknowledge that contractor appointments will only be made within the approved budget, any further appointments will be made when the Town Deal funding has been secured.
 3. To delegate the contract awards for each procurement to Executive Member for Finance, Property and Assets.
 4. To delegate any future updates to the procurement strategy which may be necessary to align with the progressing Town Deal project to Executive Member for Finance, Property and Assets.

COUNCILLOR PAUL FOSTER
LEADER OF THE COUNCIL